



Street Address: 285 US Highway 202/206

Dear Applicant,

Thank you for your interest in applying for a Raritan Valley Habitat for Humanity home on James Street in Whitehouse Station. This is a for-sale duplex (2 single-family units) located in Readington Township

This preliminary application is necessary in order to be included in the random selection (lottery) process. You must fill out this preliminary application and submit it by the deadline date below. If you are chosen in the random selection process, you will be asked to verify your household composition and income by completing and returning an Eligibility Worksheet. The Eligibility Worksheet will include a checklist of information outlining all required documentation that must be submitted with the Eligibility Worksheet.

Some of the information you will need to provide, however **not at this time**, will include;

1. Four consecutive pay stubs (not more than 120 days old), Employer Verification Letter-stating current annual income, and/or YTD Profit and Loss Statement.
2. Copies of Federal and State tax returns for the past three years or proof from the IRS of Non-Filing status.
3. Documentation of monthly benefits, including Social Security, Unemployment, Disability, TANF, and/or Pension.
4. Documentation verifying alimony and/or child support received.
5. Bank and financial statements documenting income from savings accounts, interest bearing checking, trust funds, money market accounts, certificates of deposit, stocks or bonds.
6. Evidence of income from real estate or any businesses

This is not an all-inclusive checklist. Do not send us these documents until asked to do so. All information submitted regarding income and assets will be verified at a later date. There will be minimal time available to gather this information after the selection has occurred. If the required documentation is not submitted within the given time limit, your application will be void, and you must wait for the next random selection to apply again

All information listed on the checklist must be submitted with the included written correspondence from Raritan Valley Habitat for Humanity

Pre-applications are accepted via MAIL, EMAIL, IN-PERSON DROPOFF. Return your application to:

Mail: PO Box 330, Pluckemin, NJ 07978

Email: homeownerservices@rvhabitat.org

In-person drop-off by appointment (call 908-704-0016): 285 US Hwy 202/206, Bedminster, NJ 07978

The deadline for receipt of pre-applications is **3/19/2026**. The random selection for this application period will take place on **3/23/2026 at 2PM**, at the Manville ReStore at 110 N Main St., Manville, NJ. All applicants are invited to attend.

Thank you for your interest in affordable housing!

CONFIDENTIAL PRELIMINARY APPLICATION

I first saw this ad: ☐ On the NJHRC ☐ In a newspaper ☐ Social-Media _____ or Other _____

PERSONAL INFORMATION

Last name:		First name:	Middle initial:
Street address:			Apt #:
Municipality:		State:	Zip code:
County:	Phone number:	Email address:	

EMPLOYMENT INFORMATION

Employer's name:	Work phone number:	
Employer's address:	Status:	
	☐ Full-time ☐ Part-time	
Employer's municipality:	Employer's state:	Employer's zip code:

HOUSEHOLD COMPOSITION AND INCOME

NAME (first, last)		SEX (M/F)	RELATION	DATE OF BIRTH (MM/DD/YYYY)	CURRENT GROSS ANNUAL INCOME
1			APPLICANT		\$
2			CO-APPLICANT		\$
3					\$
4					\$
5					\$
6					\$
7					\$
8					\$

APPLICANT CERTIFICATION

I/we understand that the above information is being collected to determine my/our eligibility. I/we authorize the owner/manager to verify all information provided on this application and to contact previous or current landlords or other sources of credit and verification information which may be released to appropriate Federal, State, or local agencies. I/we certify that the statements made in this application are true and complete to the best of my/our knowledge and belief. I/we occupy will be my/our only residence. I/we understand that false statements or information are punishable under Federal law.

Signature of Applicant _____ Date _____

Signature of Co-applicant _____ Date _____